

E-Exam Update Guidance

(For TCFs Installing the E-Exam Program from scratch)

Taking the steps listed here will ensure that your E-Exam program is up to date and has a complete set of available tests.

1. Install the E-Exam software from the E-exam Program CD-ROM.

When you install the program a number of tests are automatically installed. Most of these have been revised since the E-exam Program disk was created; they will be updated as you complete the following steps.

2. Install the most recent software patch.

Software patches are made to add features or to address known problems. This will bring the E-exam program up to version 2.03.

To install the required software patch:

- a. Go to the **AFIADL web site** and select **E-Exam** from the nav bar.
- b. On the E-Exam page, select the **Program Upgrades** link
- c. The Program Upgrades page has links to upgrade files and instructions on completing the upgrade.
- d. Print the instructions and download the file.
- e. Follow the instructions to install the patch.

3. Download and install Test Updates.

You need to download and install the most current Test Update files which contain all active tests.

To install the current update files:

- a. Return to the E-Exam main page.
- b. Select **NEW OR REVISED TESTS**.
- c. Copy the update files (see page 109 in the TCO Guide). These update files contain ALL ACTIVE tests for the current year and from previous years (previous years tests are no longer kept under the Archived Test Updates).
- d. Install the updates (see Page 114 in the TCO Guide).
- e. Remember to select **YES TO ALL IF NEWER** when prompted.

When you complete **Step 3**, your E-exam software will be current and you will have the most current tests in your E-Exam program.